

SAUGEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

MINUTES

MEETING: Board of Directors
DATE: Thursday, December 11, 2014
TIME: 1:00pm
LOCATION: Administration Office, Formosa

CHAIR:

DIRECTORS PRESENT: Robert Buckle, Maureen Couture, Terry Fisk, Brian Gamble, Wilf Gamble, Dan Kerr, Sue Paterson, Andrew White

DIRECTORS ABSENT, WITH REGRET: Kevin Eccles

OTHERS PRESENT: Wayne Brohman, General Manager/Secretary-Treasurer
Laura Molson, Manager, Accounting
Janice Hagan, Accounts Payable/Administration Assistant

There was no chair present at the beginning of the meeting, in accordance with the Administration Resolutions, paragraph 25, the Directors present appointed Maureen Couture to the position of chair for this meeting.

Chair Maureen Couture called the meeting to order at 1:10 pm.

1. ADOPTION OF AGENDA

MOTION #G14-56

Moved by Dan Kerr
Seconded by Terry Fisk
THAT the agenda be adopted as presented.

Carried

2. DECLARATION OF PECUNIARY INTEREST

No persons declared a conflict of pecuniary interest relative to any item on the agenda.

3. MINUTES OF BOARD OF DIRECTORS MEETING – September 25, 2014

MOTION #G14-57

Moved by Wilf Gamble

Seconded by Dan Kerr

THAT the minutes of the Board of Directors meeting, held on September 25, 2014, be adopted as circulated.

Carried

MINUTES OF EXECUTIVE COMMITTEE MEETING – September 3, 2014

MOTION #G14-58

Moved by Dan Kerr

Seconded by Robert Buckle

THAT the draft minutes of the Executive Committee meeting, held on September 3, 2014, be received.

Carried

MINUTES OF EXECUTIVE COMMITTEE CLOSED SESSION MEETING – November 26, 2014

These minutes were not received at this meeting as the Executive Committee had not yet been circulated the minutes.

4. MATTERS ARISING FROM THE MINUTES

Bluffs Campground Update

The General Manager/Secretary-Treasurer updated the committee as to the status of the Request for Proposal to lease the Saugeen Bluffs campground. The RFP was issued October 9, 2014 and e-mailed to over 450 Ontario private campground owners. Two open houses were held in October. The current RFP has generated little interest, and the Board may have to consider other options. Mr. Brohman stated there are still seasonal campers committed to camping for the 2015 season in the park, and that he had met with the campers to explain the process and to assure them that we would be operating the park as usual for the 2015 season.

Environmental Assessment Review Fee

The General Manager/Secretary-Treasurer spoke to a report provided by the Manager, Environmental Planning & Regulations. The report explained the Environmental Assessment review fees in response to a question posed at the last Board of Directors meeting.

Bruce County Letter & Chairman's Response

The Chair provided an explanation of the Bruce County letter and the request from the Board of

Directors to have a response sent to Bruce County regarding the concerns expressed in their letter. The General Manager/Secretary-Treasurer then explained the Authority letter sent in response.

2015 Budget

The Board of Directors discussed the 2015 budget and if they wanted to proceed with the Budget vote at this meeting. The following motion was then made.

MOTION #G14-59

Moved by Brian Gamble

Seconded by Terry Fisk

THAT the SVCA Board of Directors conduct a vote on the 2015 budget.

Carried

MOTION #G14-60

Moved by Dan Kerr

Seconded by Terry Fisk

THAT the amount of \$1,586,991 be raised by General Levy in 2015, and further

THAT General Levy payments shall be due in two equal instalments on March 31 and June 30 and further

THAT late payments shall be subject to the Authority's normal late payment charge of 1.50% per month thereafter, and further

THAT, in accordance with Section 27(4) of the Conservation Authorities Act, R.S.O. 1990, the minimum sum that shall be levied against a participating municipality for administration costs shall be \$1,100.00.

A recorded vote was taken for this motion with the following results:

Arran-Elderslie	Dan Kerr	Yea
Brockton		Absent
Chatsworth	Brian Gamble	Yea
Grey-Highlands		Absent
Hanover	Sue Paterson	Nay
Howick	Robert Buckle	Yea
Huron-Kinloss	Wilf Gamble	Yea
Kincardine	Maureen Couture	Yea
Kincardine	Andrew White	Yea
Minto	Terry Fisk	Yea
Morris-Turnberry	Robert Buckle	Yea
Saugeen Shores		Absent
Saugeen Shores		Absent
South Bruce	Robert Buckle	Yea
Southgate		Absent
Wellington North	Terry Fisk	Yea
West Grey		Absent
West Grey		Absent

The result of the vote was 85.4 percent of the weighted average of those present in favour. Therefore, Motion #G14-60 was **Carried**.

MOTION #G14-61

Moved by Dan Kerr

Seconded by Andrew White

THAT the Saugeen Valley Conservation Authority adopt the 2015 Budget as outlined in the document presented at the September 25, 2014 meeting, and further

THAT the Authority share of the costs will be raised through general revenues, reserves, donations, general surplus and special and general levies in accordance with the Conservation Authorities Act, and further

THAT the General Manager/Secretary-Treasurer is hereby authorized to forward levy notices to the member municipalities.

Carried

5. CORRESPONDENCE

Letter from the Township of Huron-Kinloss – supporting the 2015 Budget – noted and filed.

Letter from the Township of Huron-Kinloss – supporting the resolution passed at the Bruce County Council meeting – noted and filed.

Letter from the Municipality of South Bruce – supporting the resolution passed at the Bruce County Council meeting – noted and filed.

Letter from Eastern Ontario Model Forest – notifying the Authority that we have been certified in accordance with the Principles & Criteria of the Forest Stewardship Council (FSC) – noted and filed.

Letter from the Municipality of Arran-Elderslie – appointing Dan Kerr to the Saugeen Valley Conservation Authority Board of Directors for the 2014 to 2018 term of council – noted and filed.

Letter from the Township of Huron-Kinloss – appointing Wilf Gamble to the Saugeen Valley Conservation Authority Board of Directors for the 2014 to 2018 term of council – noted and filed.

Letter from the Municipality of South Bruce – appointing Robert Buckle to the Saugeen Valley Conservation Authority Board of Directors representing the Municipality of Morris-Turnberry, the Township of Howick, and the Municipality of South Bruce – noted and filed.

6. REPORTS

Chair

Board of Directors Meeting – December 11, 2014
The Chair had no report for this meeting.

Finance Report

MOTION #G14-62

Moved by Dan Kerr
Seconded by Brian Gamble
THAT the Financial Report to October 31, 2014, be accepted as distributed and further;
THAT the Accounts Payable, totaling \$201,332.56 for October and November 2014 be approved as distributed.

Carried

Program Report

MOTION #G14-63

Moved by Wilf Gamble
Seconded by Dan Kerr
THAT the Program Report be adopted as presented, and further;
THAT the Permits as identified in Report #6b and dated December 11, 2014, be approved by the Board of Directors.

Carried

Lockerby Dam

The General Manager/Secretary-Treasurer spoke to this report, he gave a synopsis of the benefits of removing the dam, and the process that has already taken place to work towards the completion of the project.

Motion #G14-64

Moved by Dan Ker
Seconded by Wilf Gamble
THAT the Board indicates their approval for removal and rehabilitation of the Lockerby dam on the basis that SVCA staff continue to seek funding and report back to the Board as funding sources become known.

Carried

7. NEW BUSINESS

2015 Fee Schedule-Grey Bruce Forestry Service

MOTION #G14-65

Moved by Brian Gamble
Seconded by Andrew White

THAT the 2015 Grey Bruce Forestry Fee Schedule, dated December 11, 2014, be adopted as presented.

Carried

2015 Board Meeting Schedule

Motion #G14-66

Moved by Dan Kerr

Seconded by Wilf Gamble

THAT the 2015 meeting schedule be adopted as presented.

Carried

Board Orientation – Date and Format

There was discussion concerning the orientation date and the format of the orientation session. Several directors expressed interest in holding a half day session where the department managers explain what their departments do within the Authority. There was also interest to hold a tour of various watershed points of interest later in 2015 and/or to join the Foundation members on organized tours.

It was decided that there be a Board of Directors orientation session held Tuesday January 13, 2015 from 9:00am to 1:00pm.

The directors also requested that the General Manager/Secretary-Treasurer forward information to the directors about the various sub committees of the Board prior to the Annual General Meeting in January.

Appointment of Solicitors for 2015

Motion #G14-67

Moved by Terry Fisk

Seconded by Dan Kerr

THAT Ross McLean and/or Peter Loucks be appointed solicitors to the Authority for the year 2015 for general operations, with the option to engage the services of other solicitors as necessary.

Carried

Actions of Executive Committee for 2014

Given that the Board has only been circulated Executive Committee minutes up to November 25, 2014, the following motion was made.

Motion #G14-68

Moved by Dan Kerr

Seconded by Robert Buckle

THAT the actions of the Executive Committee for 2014 up to and including November 25, 2014 be accepted.

Carried

Other Business

Concern was expressed about the Municipalities ability to remove members from the Board of Directors mid-term. It was felt that this can impede the progress of the organization.

For the Good of the Committee

The Board offered congratulations to the Foundation for running a successful community event again this year with Christmas in the Country being well received by the public.

Several members wished those present and the staff a happy holiday season.

There being no further business, a motion to adjourn was moved by Dan Kerr at 3:05pm.

Maureen Couture
Chair

Laura Molson
Recording Secretary