

# SAUGEEN VALLEY CONSERVATION AUTHORITY

# MINUTES

Conservation through Cooperation

**MEETING:** Board of Directors  
**DATE:** Thursday, July 22, 2010  
**TIME:** 7:00 pm  
**LOCATION:** Resource Centre, Headquarters Conservation Area

**CHAIR:** Doug Freiburger

**DIRECTORS PRESENT:** John Bell, Gord Campbell, Luke Charbonneau, Anne Eadie, Peter Hambly, Ron Hewitt, Tom Kuglin, Mark MacKenzie, Jack Riley, Dan Sullivan, Ralph Winslade

**DIRECTORS ABSENT, WITH REGRET:** Dan Gieruszak, Manley Risk, Carl Zettel

**OTHERS PRESENT:** Jim Coffey, General Manager/Secretary-Treasurer  
Dave Pybus, Senior Manager, Flood Forecasting & Land Management  
Gary Senior, Senior Manager, Environmental Planning & Regulations  
Jo-Anne Harbinson, Manager, Water Resources & Stewardship  
Jim Penner, Manager, Forestry  
Al Leach, Manager, Lands  
Laura Molson, Manager, Accounting  
Don Smith, Project Manager, Drinking Water Source Protection  
Bonnie Sherman, Executive Secretary  
Members of the Press

## 1. ADOPTION OF AGENDA

Ron Hewitt requested that the minutes of the Property & Building Committee meeting of June 3, 2010 be deleted from the agenda at this time. It was noted there is an error in these minutes and will need to go back to the Committee for correction and re-approval.

### **MOTION #G10-48**

Moved by Jack Riley  
Seconded by Anne Eadie  
THAT the agenda be adopted as amended.

**Carried**

2. DECLARATION OF PECUNIARY INTEREST

Peter Hambly declared a conflict of interest relative to Report #7a, Building Committee Report.

**DELEGATION – Lynn Thede, Saugeen Shores**

Lynn Thede, from the Town of Saugeen Shores, addressed the Board of Directors regarding her concerns about all noxious weeds, not just Giant Hogweed. It is her belief that the Authority, as a major landowner in the watershed, should consider selling some its properties back to local landowners/farmers who will, in turn, take better care of any noxious weeds found to exist on these properties. Mrs. Thede believes the Authority should “question itself”, as a steward of the lands. She believes that one of the mandates of stewards of the land is to protect the land.

The Chair thanked Mrs. Thede for her presentation and she left the meeting.

3. MINUTES OF BOARD OF DIRECTORS MEETING – May 6, 2010

**MOTION #G10-49**

Moved by Ralph Winslade

Seconded by Tom Kuglin

THAT the minutes of the Board of Directors meeting, held on May 6, 2010, be adopted as circulated.

**Carried**

4. MATTERS ARISING FROM THE MINUTES

No matters arose from the previous minutes.

5. CORRESPONDENCE

Town of Saugeen Shores – requesting Authority approval to remove the Port Elgin Erosion Control Project (two structures) – **staff report to be presented later in the meeting**

Mike Traynor, Chair, Source Protection Committee – providing information to landowners on potential drinking water threats – noted & filed

Municipality of Grey Highlands – motion supporting Conservation Ontario’s request to the Minister of Natural Resources to finalize and release the MNR Policies & Procedures for Conservation Authority Plan Review and Permitting Activities – noted & filed

Linda Jeffrey, Minister of Natural Resources – advising that the Draft Policies and Procedures for Conservation Authority Plan Review and Permitting Activities has been posed on the Environmental Registry – noted & filed

Information Brochure from Lake Huron Centre for Coastal Conservation – re “Is The Coast Clear?” conference – noted & filed

Ontario Power Generation – providing funding in the amount of \$2,500 in support of the Authority’s tree planting program for Walkerton’s well head protection initiative – thank you letter and receipt to be forwarded to OPG

Bruce Power – providing funding in the amount of \$5,000 in support of the Authority’s tree planting program - thank you letter and receipt to be forwarded to Bruce Power

Article from online paper Saugeen Times re volunteers from Kincardine Cross Country Ski Club planting 500 trees at Stoney Island Conservation Area – noted & filed

Town of Minto – thank you to Authority and staff for the loan of signage and equipment for Saugeen Summer Nights concert – noted & filed

Thank you card from the family of former Director, Paul Watson for the Authority’s donation of a memorial tree in Mr. Watson’s memory – noted & filed

Bill Murdoch, MPP, Bruce-Grey-Owen Sound – thank you for providing him with a copy of the Authority’s 2009 Annual Report – noted & filed

## 6. REPORTS

### Chair & Conservation Ontario Report

Conservation Authorities roles are being reviewed and clarified in the areas of Plan Review, Municipal Planning and Permitting that is related to development activity and growth management as it relates to the protection of the environment. Timelines and consistency appears to be issues among developers and an adequate fee for service is the main issue amongst CA’s. Timelines that are often considered a problem are usually due to inadequate materials and information being submitted by the developer, however, CA’s are often blamed for holding up development. It is being suggested that timelines should only begin once a CA has received a complete submission.

With regard to service delivery for renewable green energy projects, Conservation Authority permits are not considered as part of a Green Renewable Energy Project. However, Conservation Ontario is requesting a Memorandum of Understanding to ensure that CA’s remain engaged in the review, approval and permitting process. Conservation Ontario is suggesting that the MOU include a six month review period.

While attending an AMO Climate Change Task Force meeting it was recommended by the committee that the Province work with selected communities that have developed the most innovative plans in the reduction of greenhouse gas emissions and establish them as demonstration communities.

Conservation Ontario has begun work on a new Strategic Plan. Their consultant has made it quite clear that “social networking”, i.e. Facebook, Twitter, etc., is an absolute necessity. There isn’t 100 percent support amongst the 36 CA’s in the Province, as not all CA’s have high speed internet capabilities.

Finance Report

A copy of Report #6a, entitled Financial Reports, is appended to the office copy of these minutes.

**MOTION #G10-50**

Moved by Luke Charbonneau

Seconded by Dan Sullivan

THAT the Financial Report to June 30, 2010 be accepted as distributed and further

THAT the Accounts Payable, totaling \$1,719,959.06 for April, May, June and July 2010 be approved for payment.

**Carried**

Program Report

A copy of Report #6b, entitled Program Report, is appended to the office copy of these minutes.

**MOTION #G10-51**

Moved by Ron Hewitt

Seconded by John Bell

THAT the Program Report be approved as presented, and further

THAT the Permits as identified in Report #6b and dated July 22, 2010, be approved by the Board of Directors.

**Carried**

Foundation Report

A copy of Report #6c, entitled Saugeen Valley Conservation Foundation, is appended to the office copy of these minutes.

Property & Building Committee Meeting Minutes – July 20, 2010

These minutes were provided to the Board of Directors for their information.

**MOTION #G10-52**

Moved by Tom Kuglin

Seconded by Ron Hewitt

THAT the minutes of the Property & Building Committee meeting, held on July 20, 2010, be received.

**Carried**

7. NEW BUSINESS

Building Committee Report

The Chair of the Building Committee, Ron Hewitt, provided an overview of the process the Committee followed to arrive at this stage of the process, the recommendation of the contractor to undertake the construction project in Formosa.

Three construction proposals were received for the Committee's review, with varying degrees of design and scope. Rigorous debate was held on all aspects of each of the proposals, ranging from building materials, square footage, elevator types, flooring and cost, to functionality, company track record and reputation and design creativity. The Committee also reviewed the project relative to the funds available.

All the proposals were professional, quality proposals and the proponents made excellent presentations. All are local contractors and have listed local sub-contractors as well. One proposal provided a very unique design however the cost was beyond the funds available. The building project and the additional required works can be completed with funds currently held in reserve.

**MOTION #G10-53**

Moved by Anne Eadie

Seconded by Tom Kuglin

THAT the contract to construct an addition to the new Administration Centre in Formosa be awarded to Domm Construction, in accordance with their proposal dated July 12, 2010, subject to minor design revisions that may be required, at their quoted price of \$440,000 plus stated optional items plus HST.

**Carried**

Noxious Weeds

A copy of Report #7b, entitled Noxious Weeds, is appended to the office copy of these minutes.

Jim Penner noted that if staff is notified of the existence of any noxious weed on any of the Authority properties, action is taken to spray/eradicate it.

Durham Tornado Insurance Claim

A copy of Report #7c, entitled Durham Tornado Insurance Claim, is appended to the office copy of these minutes.

2010 Tree Planting

A copy of Report #7d, entitled 2010 Tree Planting Season Summary, is appended to the office copy of these minutes.

Walkerton Hydro Dam Access

A copy of Report #7e, entitled Walkerton Hydro Dam Access, is appended to the office copy of these minutes.

The poor condition of the dam is a liability concern of the Board of Directors and following considerable discussion regarding who should be financially responsible for eliminating unauthorized access, as well as the poor condition of the dam, this matter was deferred to the next meeting of the Board of Directors, to allow staff time to speak to the affected municipalities regarding possible financial assistance.

Port Elgin Erosion Control Project Decommissioning

A copy of Report #7f, entitled Decommissioning of the Port Elgin Erosion Control Structures (2), Town of Saugeen Shores, is appended to the office copy of these minutes.

**MOTION #G10-54**

Moved by Tom Kuglin

Seconded by Peter Hambly

THAT the Board of Directors agrees to support the removal of the two erosion control structures located on the Port Elgin beach, by the Town of Saugeen Shores, with all costs to be paid by the Town, and further THAT decommissioning of the structures shall be done as described in the Town of Saugeen Shores letter received by the SVCA on June 7, 2010, subject to implementing appropriate sediment and erosion control measures, and further

THAT any proceeds from the sale of the salvageable sheet piling be paid to the Saugeen Valley Conservation Authority.

**Carried**

Saugeen Bluffs C.A. Gatehouse

A copy of Report #7g, entitled Replacement Gatehouse – Saugeen Bluffs Conservation Area, is appended to the office copy of these minutes.

**MOTION #G10-55**

Moved by Peter Hambly

Seconded by Ron Hewitt

THAT staff be authorized to request quotations from contractors for the 2010 construction of a gatehouse at the Saugeen Bluffs Conservation Area, and further

THAT the lowest qualified quotation received meeting specifications for a replacement gatehouse with the new dimensions and anchored to a suitable foundation be accepted and that the contract to build and place the gatehouse be issued subject to receipt of a building permit from the Town of Saugeen Shores, and further THAT the necessary funds be taken from the Parks Reserve and/or Land Management Reserve, and further THAT an upset limit of \$35,000 be approved.

**Carried**

2010 Insurance Renewal

A copy of Report #7i, entitled 2010 Insurance Renewal, is appended to the office copy of these minutes.

**MOTION #G10-56**

Moved by Tom Kuglin

Seconded by Ralph Winslade

THAT the Authority's 2010/2011 insurance coverage be renewed with Aon Reed Stenhouse Inc. at the quoted premium of \$73,167 plus applicable taxes.

**Carried**

SWOOP Aerial Photography

The Authority has been notified that funding under the Drinking Water Source Protection Program is not available. The General Manager reiterated the need for up-to-date photography and noted that there are funds available in the appropriate reserve to cover the cost.

**MOTION #G10-57**

Moved by Luke Charbonneau

Seconded by John Bell

THAT the Saugeen Valley Conservation Authority agrees to participate as a partner to the SWOOP 2010 Imagery project, with funds to be taken from the Aerial Photography and Forestry reserves.

**Carried**

Transfer of Property to Durham CA – Sterret Property

The Property & Building Committee reviewed this matter and has recommended that the full Board of Directors agree to receive this property.

**MOTION #G10-58**

Moved by Gord Campbell

Seconded by Anne Eadie

THAT the Saugeen Valley Conservation Authority agrees to accept the transfer of a 0.79 hectare piece of land being offered to the SVCA provided the conditions of the transfer as outlined in the staff report are agreed upon by the developer, and further

THAT there shall be no costs to the SVCA associated with the transfer of land and construction of the northerly boundary fence.

**Carried**

8. OTHER BUSINESS

60<sup>th</sup> Anniversary Celebrations

An Open House at the Administration Centre is being held on July 23, for political dignitaries and municipal staff. The full Board of Directors is encouraged to attend this function.

Source Protection Authority – Next Meeting

The next meeting of the Saugeen Valley Source Protection Authority was scheduled for September 15, 2010 at 6:00pm, following the official launch party for the Children’s Safety Village.

There being no further business, the meeting adjourned at 9:15pm on motion of Jack Riley.

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Doug Freiburger  
Chair

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Bonnie Sherman  
Executive Secretary