

# SAUGEEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

# MINUTES

**MEETING:** Board of Directors  
**DATE:** Thursday, March 27, 2014  
**TIME:** 1:00pm  
**LOCATION:** Administration Office, Formosa

**CHAIR:** Bill Scriven

**DIRECTORS PRESENT:** Roland Anstett, Ron Coristine, John Eccles, Terry Fisk, Brian Gamble, Wilf Gamble, Doug Gowanlock, Peter Hambly, Diane Huber, David Kell, Mike Leggett, Carl Zettel

**DIRECTORS ABSENT:** Glen Irwin, Dan Kerr

**OTHERS PRESENT:** Wayne Brohman, General Manager/Secretary-Treasurer  
Laura Molson, Manager, Accounting  
Valerie Wilkins, Accounting/Administrative Clerk  
John Bujold, Gaviller & Co., Walkerton  
Members of the Press

1. ADOPTION OF AGENDA

**MOTION #G14-19**

Moved by Ron Coristine  
Seconded by Mike Leggett  
THAT the agenda be adopted as presented.

**Carried**

2. DECLARATION OF PECUNIARY INTEREST

No persons declared a conflict of pecuniary interest relative to any item on the agenda.

3a. MINUTES OF BOARD OF DIRECTORS MEETING – February 20, 2014

**MOTION #G14-20**

Moved by Terry Fisk

Seconded by Brian Gamble

THAT the minutes of the Board of Directors meeting, held on February 20, 2014, be adopted as circulated.

**Carried**

3b. RESERVES REPORT

**MOTION #G14-21**

Moved by Ron Coristine

Seconded by Doug Gowanlock

THAT appropriations to and from reserves, as at December 31, 2013 be approved as distributed.

**Carried**

2013 FINANCIAL STATEMENTS

John Bujold, from Gaviller & Co. of Walkerton, reviewed the Authority's audited 2013 Financial Statements for the Directors' information and approval. Wayne Brohman then thanked John & his staff for their efforts in regard to the audit.

**MOTION #G14-22**

Moved by Peter Hambly

Seconded by Roland Anstett

THAT the 2013 audited Financial Statements, as prepared by Gaviller & Co. of Walkerton, be adopted.

**Carried**

John Bujold left the meeting at this time.

4. MATTERS ARISING FROM THE MINUTES

Bluffs Campground Update

Wayne Brohman presented the Saugeen Bluffs report and wished to get guidance from the Board as to how to proceed. Wayne Brohman said it will be probably Fall 2015 before Ministry of Natural Resources approval was received. Doug Gowanlock suggested tendering out the park parcel of the land only, as opposed to the entire property.

Board of Directors Meeting – March 27, 2014

David Kell suggested that the Parks Committee could proceed with investigating the lease options for Saugeen Bluffs CA, but that once the lease is ready to be tendered, a report come back to the full Board of Directors for approval. The Board was in agreement with this suggestion.

John Eccles joined the meeting at this time.

5. CORRESPONDENCE

Letter from Gaviller & Company – stating that there were no concerns with the audit of the 2013 financial statements, and thanking staff for their cooperation and assistance.

**MOTION #G14-23**

Moved by Ron Coristine

Seconded by Peter Hambly

THAT the correspondence from Gaviller & Co., dated March 19, 2014 be received.

**Carried**

Ministry of Natural Resources – thanking Saugeen Conservation for their letter regarding the Junior Rangers program – noted & filed.

6. REPORTS

Chairman

The Chair reported on a meeting with the mayor of South Bruce regarding the proposed expansion to Gaylea Foods, and is hopeful the matter can be resolved.

Finance Report

**MOTION #G14-24**

Moved by Wilf Gamble

Seconded by David Kell

THAT the Accounts Payable, totaling \$68,069.97 for January & February 2014, be approved for payment.

**Carried**

Program Report

Wayne Brohman spoke to the program report, and stated flooding this spring could be a concern, and that staff are currently monitoring conditions. It was also noted that the Arbour Day tree sale has been rescheduled this year, one week later than normal to May 3, 2014.

**MOTION #G14-25**

Moved by John Eccles

Seconded by Terry Fisk

THAT the Program Report be adopted as presented, and further

THAT the Permits as identified in Report #6b and dated March 27, 2014, be approved by the Board of Directors

**Carried**

Introduction of New Employee

Laura Molson introduced Valerie Wilkins, Accounting/Administrative Clerk to the Board. The Chair welcomed Valerie to the SVCA.

Executive Committee Closed Session Minutes – February 20, 2014

**MOTION #G14-26**

Moved by Mike Leggett

Seconded by Doug Gowanlock

THAT the draft minutes of the Executive Committee Closed Session, held on February 20, 2014, be received.

**Carried**

7. NEW BUSINESS

2013 Annual Report

The 2013 Annual Report was presented to the Board of Directors for their adoption. The report will be posted on the Authority's website and hard copies will be mailed to the watershed municipalities.

**MOTION #G14-27**

Moved by Roland Anstett

Seconded by Mike Leggett

THAT the 2013 Annual Report be accepted as presented and authorized for distribution.

**Carried**

8. OTHER BUSINESS

Terry Fisk thanked Wayne Brohman for doing presentations at Minto & Wellington North councils.

9. FOR THE GOOD OF THE COMMITTEE REPORTS

No matters were brought forward at this time.

There being no further business, the meeting adjourned at 2:05pm on motion of Peter Hambly.

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Bill Scriven  
Chair

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Valerie Wilkins  
Recording Secretary