

SAUGEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

MINUTES

MEETING: Board of Directors
DATE: Thursday, September 30, 2010
TIME: 7:00 pm
LOCATION: Resource Centre, Headquarters Conservation Area

CHAIR: Doug Freiburger

DIRECTORS PRESENT: John Bell, Gord Campbell, Luke Charbonneau, Anne Eadie, Dan Gieruszak, Peter Hambly, Ron Hewitt, Tom Kuglin, Manley Risk, Ralph Winslade, Carl Zettel

DIRECTORS ABSENT, WITH REGRET: Jack Riley, Dan Sullivan

DIRECTORS ABSENT: Mark MacKenzie

OTHERS PRESENT: Dave Pybus, Senior Manager, Flood Forecasting & Land Management
Gary Senior, Senior Manager, Environmental Planning & Regulations
Nathan Garland, Regulations Officer
Shannon Wood, Manager, Communications
Nancy Griffin, Conservation Education Coordinator
Jo-Anne Harbinson, Manager, Water Resources & Stewardship
Jim Penner, Manager, Forestry
Al Leach, Manager, Lands
Laura Molson, Manager, Accounting
Don Smith, Project Manager, Drinking Water Source Protection
Bonnie Sherman, Executive Secretary

1. ADOPTION OF AGENDA

MOTION #G10-59

Moved by Tom Kuglin
Seconded by Gord Campbell
THAT the agenda be adopted as presented.

Carried

2. DECLARATION OF PECUNIARY INTEREST

Ron Hewitt declared a conflict of pecuniary interest with regard to the Wind Turbine report.

PRESENTATION – Strategic Plan – Final Draft

Bill Winegard attended the meeting and presented the final draft of the 2010-2015 Strategic Plan. He recommended that, due to the lateness in the year, all dates referenced in the draft plan should be advanced by one year, to realistically reflect the Authority's objectives in meeting the deadlines.

A Press Release will be sent to the local media announcing the Plan's approval.

MOTION #G10-60

Moved by Peter Hambly

Seconded by John Bell

THAT the final draft of the Strategic Plan, as prepared by Bill Winegard, dated May 2010, be adopted, and further

THAT staff be directed to distribute the final version of the Plan to Directors, municipalities, stakeholders and plan participants.

Carried

3. MINUTES OF BOARD OF DIRECTORS MEETING – July 22, 2010

MOTION #G10-61

Moved by Ralph Winslade

Seconded by Anne Eadie

THAT the minutes of the Board of Directors meeting, held on July 22, 2010, be adopted as circulated.

Carried

4. MATTERS ARISING FROM THE MINUTES

No matters arose from the previous minutes.

5. CORRESPONDENCE

MNR, Peterborough – enclosing SVCA transfer payment and first installment of Drinking Water Source Protection transfer payment – noted & filed

MNR, Toronto – re Public Sector Compensation Restraint – noted

Conservation Ontario to Minister of Natural Resources – expressing concern regarding the reduction in WECI funding – Staff was instructed to forward a letter to Ministry of Natural Resources expressing the Board of Directors' concerns and displeasure with these cuts.

Kenneth P. Duffy, Barrister & Solicitor – enclosing a bequeath to the Authority from the Estate of Wilda Mary Carter – thank you letter has been forwarded to the family. Staff has met with the Executors of the Estate who have expressed their desire that the funds be used to upgrade playground equipment at the Headquarters Conservation Area

Ausable-Bayfield Conservation Authority – forwarding a donation to the Authority as a speaker gift in recognition of Brian Luinstra’s participation in the Lake Huron Environmental Teachers Workshop – thank you letter has been forwarded to the Ausable-Bayfield C.A.

Carol Mitchell, M.P., Huron-Bruce – congratulating the Authority on their 60th Anniversary and enclosing a certificate

The Fletcher’s – note from campers at Saugeen Bluffs CA expressing their gratitude to the park staff for a wonderful camping experience

Manley Risk – thank you card for flowers sent to him while he was in hospital

6. REPORTS

Chair & Conservation Ontario Report

The Chair reported he had attended the launch for the Saugeen Valley Children’s Safety Village on September 15. It was well attended and well received and encouraged the Directors to make a pledge to this initiative if possible and to pass the word for the very worthy cause.

Mr. Freiburger recently attended the Biennial Tour, held in the Ottawa area, and noted it was very interesting and informative. Tours were conducted of a number of projects, including hydro generation and the new office facility for the Rideau Valley Conservation Authority.

Dan Gieruszak reported that a presentation was recently made to the Walkerton Rotary Club regarding the Children’s Safety Village. This venture was well received by the Rotary Club and generated a good deal of interest.

Finance Report

A copy of Report #6a, entitled Financial Reports, is appended to the office copy of these minutes.

MOTION #G10-62

Moved by Dan Gieruszak

Seconded by Peter Hambly

THAT the Financial Report to August 31, 2010 be accepted as distributed and further

THAT the Accounts Payable, totaling \$979,636.71 for June, July, August and September 2010 be approved for payment.

Carried

Program Report

A copy of Report #6b, entitled Program Report, is appended to the office copy of these minutes. As well, a copy of Report #6b Addendum, the Environmental Planning & Regulations Report, is appended to the office copy of these minutes.

Anne Eadie declared a conflict of interest relative to Report #6b Addendum, Environmental Planning & Regulations Report.

MOTION #G10-63

Moved by Tom Kuglin

Seconded by Luke Charbonneau

THAT the Program Report be approved as presented, and further

THAT the Permits as identified in Report #6b Addendum and dated September 30, 2010, be approved by the Board of Directors.

Carried

Foundation Report

Most of the activities of the Foundation have been joint ventures with the Authority, and identified as such in the previously-noted Program Report.

Ron Hewitt noted that he recently returned from the 2010 Plowing Match, held in the St. Thomas area, where the Saugeen Authority's plowing match display was used by the Kettle Creek Conservation Area. The display was one of the highlights of this year's Plowing Match and drew many visitors.

The Authority has just recently been contacted by representatives from the Royal Winter Fair who are interested in having this display setup at their event in Toronto, if not this year, than possibly next year. Staff has researched the possibility of placing the display in Toronto, however, the costs are proving to be prohibitive. Sponsors are currently being sought to assist financially with attending the Fair, but due to the lateness of year, it appears unlikely the display can be setup in 2010.

Property & Building Committee Meeting Minutes – June 3, 2010

These minutes were provided to the Board of Directors for their information.

MOTION #G10-64

Moved by Ron Hewitt

Seconded by Carl Zettel

THAT the minutes of the Property & Building Committee meeting, held on June 3, 2010, be received.

Carried

Property & Building Committee Meeting Minutes – July 29, 2010

These minutes were provided to the Board of Directors for their information.

MOTION #G10-65

Moved by Dan Gieruszak

Seconded by Tom Kuglin

THAT the minutes of the Property & Building Committee meeting, held on July 29, 2010, be received.

Carried

Property & Building Committee Meeting Minutes – August 10, 2010

These minutes were provided to the Board of Directors for their information.

MOTION #G10-66

Moved by Peter Hambly

Seconded by Anne Eadie

THAT the minutes of the Property & Building Committee meeting, held on August 10, 2010, be received.

Carried

Joint Health & Safety Committee Meeting Minutes – July 28 & September 8, 2010

These minutes were provided to the Board of Directors for their information.

MOTION #G10-67

Moved by Ron Hewitt

Seconded by Ralph Winslade

THAT the minutes of the Joint Health & Safety Committee meetings, held on July 28 & September 8, 2010, be received.

Carried

Forestry Committee Meeting Minutes – September 30, 2010

These minutes were provided to the Board of Directors for their review and approval.

MOTION #G10-68

Moved by Luke Charbonneau

Seconded by Dan Gieruszak

THAT the minutes of the Forestry Committee meeting, held on September 30, 2010, be received.

Carried

MOTION #G10-69

Moved by John Bell

Seconded by Anne Eadie

THAT the recommendation of the Forestry Committee to award Forest Product Tender #SVCA-01-2010 to Bester Forest Products, in the amount of \$113,150.00, dated September 30, 2010, be approved.

Carried

MOTION #G10-70

Moved by Carl Zettel

Seconded by Anne Eadie

THAT the recommendation of the Forestry Committee to provide a financial contribution to the Forest Festival, in the amount of \$5,000.00, be approved and that said funds shall be taken from the Forestry Reserve.

Carried

This donation to the Forest Festival is considered a one-time startup fee.

MOTION #G10-71

Moved by Ralph Winslade

Seconded by Manley Risk

THAT the Board of Directors approve the recommendation of the Forestry Committee for the Capital Acquisition, as listed in the Forestry minutes of September 30, 2010, with funds to come from the 2010 Forestry surplus and/or Reserve.

Carried

7. NEW BUSINESS

Building Committee Report - Update

A copy of Report #7a, entitled New Administration Centre, Formosa, is appended to the office copy of these minutes.

The Authority recently received a donation of \$5,000.00 from Cedarwell Excavating of Hanover towards the new Administration Building in Formosa. A thank you letter has been forwarded to Cedarwell for their donation.

2011 Fee Schedule

A copy of Report #7b, entitled 2011 Fee Schedule, is appended to the office copy of these minutes.

MOTION #G10-72

Moved by Luke Charbonneau

Seconded by John Bell

THAT the 2011 Fee Schedule, dated September 30, 2010, be adopted as presented.

Carried

2011 Budget Guide/Pressures

A copy of Report #7c, entitled 2011 Budget Pressures, is appended to the office copy of these minutes.

The list of budget pressures was reviewed in detail. Staff was instructed to prepare the draft budget to include all items and the Board of Directors would review the budget on that basis.

Children's Safety Village – Update

A copy of Report #7d, entitled Update Saugeen Valley Children's Safety Village, is appended to the office copy of these minutes.

MOTION #G10-73

Moved by Gord Campbell

Seconded by Peter Hambly

THAT the September 30, 2010 staff report on the update of the SVCSV be received.

Carried

Wind Turbines on Lake Huron

A copy of Report #7e, entitled Lake Huron Centre for Coastal Conservation (LHCCC) position on Offshore Wind Turbines in the Lake Huron, is appended to the office copy of these minutes.

Ron Hewitt declared a conflict of interest and did not participate in these discussions.

MOTION #G10-74

Moved by Luke Charbonneau

Seconded by John Bell

THAT the SVCA supports the position of the Lake Huron Centre for Coastal Conservation with respect to Offshore Wind Turbines in Lake Huron.

Carried

Staff was instructed to forward a letter outlining the Authority's stand on wind turbines in Lake Huron to all appropriate government ministries and/or organizations.

Scone Rainfall Event

A copy of Report #7f, entitled Scone Storm – August 14, 2010, is appended to the office copy of these minutes and provided for the Board of Directors' information.

Forest Festival Update

A copy of Report #7g, entitled Bruce Grey Forest Festival – Update, is appended to the office copy of these minutes.

Nancy Griffin, Conservation Education Coordinator, gave a brief overview of this Festival, the first in the Saugeen Watershed and second in the Province of Ontario. Over 930 Grade 7 students from Grey and Bruce Counties will be attending this exciting event, to be held at the Allan Park Conservation Area on October 19, 20 and 21. The Board of Directors was invited to come out and see what this Festival is all about.

A copy of Report #7g has been forwarded to Conservation Ontario for inclusion in their next meeting package to all 36 Conservation Authorities.

Pasture Farm – Multi Year Lease

A copy of Report #7h, entitled Multi-Year Pasture Land Tender – McBeath Conservation Area, is appended to the office copy of these minutes.

MOTION #G10-75

Moved by Tom Kuglin

Seconded by Ron Hewitt

THAT staff be authorized to request quotations for the rental of the McBeath Pasture land and to enter into a 3-year rental agreement with the successful bidder effective with the year 2011.

Carried

Durham Day Use Area Washroom

A copy of Report #7i, entitled Washroom Building – Durham Day Use Area, is appended to the office copy of these minutes.

Numerous concerns were expressed regarding upgrading this building in its current state of disrepair. However, it was felt that the Municipality of West Grey should first be approached to review the various options with Authority staff.

In the meantime, the structure will be closed to public access until a positive resolution has been made.

MOTION #G10-76

Moved by Peter Hambly

Seconded by Anne Eadie

THAT, at the direction of the Board, staff be authorized to discuss options with staff at the Municipality of West Grey with respect to the continued need and/or use of the building; and further

THAT, should the Municipality of West Grey not be interested or not be in a position to repair or replace the west end washroom building and to take over the operation and maintenance of the building under a management agreement with the Saugeen Conservation Authority, that the Conservation Authority apply to the Municipality of West Grey for a permit to demolish and remove the washroom building; and further
THAT the building be closed at the end of the 2010 Park season and not be re-opened for public use in 2011; and further
THAT the necessary funds to cover the cost of the permit and demolition/removal be included in the 2011 non-revenue Parks levy budget.

Carried

2012 Biennial Tour

The Chair noted he was approached numerous times during this year's Biennial Tour to consider the Saugeen and Grey Sauble watershed as the location for the next Biennial Tour, in 2012. The Chair's of both Authorities have committed to hosting the tour, in principle, so long as each Board agrees. The Authority's Board of Directors felt this would be a great opportunity.

MOTION #G10-77

Moved by Ron Hewitt

Seconded by Anne Eadie

THAT the Board of Directors wholly supports the hosting of the 2012 Biennial Tour, in partnership with the Grey Sauble Conservation Authority, and as such, commits \$10,000 over two years from the Working Capital reserve as seed money.

Carried

Budget Meeting Rescheduling

With the next Board of Directors meeting scheduled for December 9, the Manager of Accounting requested the Board of Directors move the Budget Review meeting, currently scheduled for November 30, up one week to November 23, to allow staff time to prepare the budget for the Board's review at the December meeting by incorporating the budget changes that will be made following the Budget Review meeting.

The Directors felt that, with this year being an election year and the possibility exists for a fairly large turnover in directorship, that the current Board of Directors should do the "legwork" for the budget but should leave the final approval to the new Board of Directors in December or early 2011.

The Budget Review meeting is now scheduled for November 23 at 10:00am, and will likely be held offsite at the Neustadt Community Centre. The location will be confirmed at a later date.

8. OTHER BUSINESS

The next Board of Directors meeting is scheduled for December 9 at 1:00pm.

There being no further business, the meeting adjourned at 10:05 pm on motion of Peter Hambly.

Doug Freiburger
Chair

Bonnie Sherman
Executive Secretary