

# SAUGEEN VALLEY CONSERVATION AUTHORITY

# MINUTES

Conservation through Cooperation

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**MEETING:** Authority Meeting  
**DATE:** Tuesday October 16, 2018  
**TIME:** 1:00 p.m.  
**LOCATION:** Administration Office, Formosa

**CHAIR:** Luke Charbonneau

**MEMBERS PRESENT:** Robert Buckle, Mark Davis, Kevin Eccles, Brian Gamble, Wilf Gamble,  
Dan Gieruszak, Sue Paterson, Mike Smith

**ABSENT WITH REGRETS:** John Bell, Maureen Couture, Barbara Dobreen, Stewart Halliday, Steve McCabe

**ABSENT:** Andrew White

**OTHERS PRESENT:** Wayne Brohman, General Manager/Secretary-Treasurer  
Erik Downing, Manager, Environmental Planning & Regulations  
Janice Hagan, Recording Secretary  
Member of the Press

Chair Luke Charbonneau called the meeting to order at 1:00 p.m.

## 1. Adoption of Agenda

### **MOTION #G18-80**

Moved by Sue Paterson

Seconded by Dan Gieruszak

THAT the agenda be adopted as presented.

**CARRIED**

## 2. Declaration of Pecuniary Interest

No persons declared a pecuniary interest relative to any item on the agenda.

## 3. Minutes of the Authority Meeting – September 18, 2018

### **MOTION #G18-81**

Moved by Robert Buckle

Seconded by Wilf Gamble

THAT the minutes of the Authority meeting held on September 18, 2018, be approved as circulated.

**CARRIED**

**4. Matters Arising from the Minutes**

**a. Administration By-laws**

Wayne Brohman, GM/S-T, told the Authority that as per amendments to the Conservation Authorities Act, the draft SVCA Administrative By-Laws were required to be in place by December 2018. He reviewed the draft By-laws prepared by staff and noted various items requiring change from the current Administrative Resolutions.

Kevin Eccles arrived at the meeting at 1:17 p.m.

The Members discussed the changes and requested a few clarifications and revisions. After further discussion the following motion was passed:

**MOTION #G18-82**

Moved by Robert Buckle

Seconded by Mike Smith

THAT the SVCA Administration Resolutions currently in effect be hereby repealed, and further;

THAT the new draft SVCA Administration By-laws be updated with the revisions approved in session, and further;

THAT the updated Administration By-laws including Appendix 1 (Code of Conduct), Appendix 2 (Conflict of Interest), Appendix 3 (Procedure for Election of Officers), and Appendix 4 (Powers of the Authority) are adopted effective October 16, 2018.

**CARRIED**

**b. Walkerton Hazard Mapping**

Erik Downing, Manager EPR, reviewed the approval process for Hazard Mapping using a PowerPoint presentation. He noted that SVCA did not receive any public comments on the new mapping at the 2 public information sessions held in Walkerton. The Chair thanked Erik and stated that the revised mapping has removed 14 acres of land from the regulated area, which reduces unnecessary legislation for property owners and decreases staff work load.

**MOTION #G18-83**

Moved by Dan Gieruszak

Seconded by Wilf Gamble

That the Authority endorse the revised regulation mapping for the geographic Town of Walkerton and surrounding area as facilitated by the 2009 Walkerton Floodplain Mapping Update Project pursuant to Ontario Regulation 169/06, as amended (Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation) in accordance with Section 28 of the Conservation Authorities Act, R.S.O, 1990, Chap. C. 27.

**CARRIED**

**c. 2019 General Levy Allocation**

Wayne reviewed the allocation of the budgeted General Levy amounts. This was presented for information purposes only as this information was not available from MNRF at the September budget meeting.

**d. Orientation for Municipal Councils**

Wayne noted that invitations for a Watershed Municipal Council orientation meeting have been distributed to Clerks as per previous direction from the Authority.

**5. Correspondence**

There was no correspondence.

**6. New Business**

**a. Planning & Regulations Policies Manual Update**

Erik reviewed various proposed updates to the Planning & Regulations Policies Manual. The Members discussed the recommended updates and after further discussion passed the following motion:

**MOTION #G18-84**

Moved by Dan Gieruszak

Seconded by Robert Buckle

Whereas staff have conducted a review of the Saugeen Valley Conservation Authority Environmental Planning & Regulations Policies Manual and provided recommended changes reviewed by the Authority,

THAT the Authority approve the recommended changes, and further

THAT staff be directed to update the Manual and distribute to interested parties, and further;

THAT the updated version be posted on the SVCA's website.

**CARRIED**

**b. Kincardine Hazard Mapping**

Erik reviewed the regulation mapping approval process for both minor and major modifications specifically for Kincardine. Staff will schedule public consultation for December. After discussion the following motion was passed.

**MOTION #G18-85**

Moved by Sue Paterson

Seconded by Brian Gamble

That the Authority approve for presentation at an information session the regulation mapping for the geographic Town of Kincardine and surrounding area pursuant to Ontario Regulation 169/06, as amended (Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation) in accordance with Section 28 of the Conservation Authorities Act, R.S.O, 1990, Chap. C. 27.

**CARRIED**

A coffee break was called at 2:44 p.m. and the meeting was reconvened at 2:55 p.m.

**7. Reports**

**a. Finance Report**

The GM/S-T presented the Finance report to August 31, 2018 and noted several items. The Planning & Regulations department expenses are lower than budgeted since a staff member had left and there was a time gap before replacement. Water Quality expenses are up due to training of new staff. Forestry revenues are down since tenders were not out as early as planned. Seasonal revenues at the campgrounds are up at all the parks, and the surplus will be required for future upgrades and repairs.

**MOTION #G18-86**

Moved by Kevin Eccles

Seconded by Robert Buckle

THAT the Financial Report to August 31, 2018 be accepted as distributed and further;

THAT the Accounts Payable, totaling \$657,784.45 be approved as distributed.

**CARRIED**

**b. Program Report**

The GM/S-T noted that solar panels had been stolen from the Hanover flood warning gauge station and would need to be replaced. WSIB is decreasing the rate in 2019 resulting in a \$3,000 saving. The members discussed the Phragmites spraying by municipalities and it was noted that there has not been a chemical spray approved for over water. The Chair noted that there is still a need to have a product registered and licensed for this use.

**MOTION #G18-87**

Moved by Wilf Gamble

Seconded by Brian Gamble

THAT the Program Report be received as information.

**CARRIED**

**c. Planning & Regulations Action Items**

The GM/S-T highlighted several items in the report. He noted that the Kincardine mapping updates are complete and that a public session was to be held. Staff have met with the GRCA to compare Planning & Regulations services and a report would be provided at the December Authority meeting. There was no further discussion.

**d. Auditor General Report on Niagara Peninsula CA**

The GM/S-T told the members that the Ontario Auditor General had released a report on a Special Audit of the NPCA and has directed six of the 24 recommendations towards all Conservation Authorities. Solutions for these recommendations must be provided by the by Ministry of the Environment, Conservation and Parks within 2 years and MECP are to consult with the municipal governments on recommended actions. There was no further discussion.

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Wilf Gamble left the meeting at 3:36 p.m.

**8. Other Business**

**a. Planning & Regulations Customer Service Survey update**

The GM-S/T reviewed the responses of the Planning & Regulations Customer Survey. He noted that when analyzing the responses, the trends indicated no negative responses in 2018, showing an over-all positive improvement. The members discussed the responses and would like local Realtors given more explanation on SVCA Planning & Regulations services.

**b. News Articles**

The GM/S-T submitted articles from local newspapers regarding the SVCA.

There being no further business, the meeting adjourned at 3:50 p.m. on motion of Mike Smith.

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Luke Charbonneau  
Chair

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Janice Hagan  
Recording Secretary