

SAUGEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

MINUTES

MEETING: Authority Meeting
DATE: Thursday May 7, 2020
TIME: 1:00 p.m.
LOCATION: Electronic

CHAIR: Dan Gieruszak

MEMBERS PRESENT: Maureen Couture, Barbara Dobreen, Mark Goetz, Cheryl Grace, Tom Hutchinson, Steve McCabe, Mike Myatt, Sue Paterson, Diana Rae, Christine Robinson, Bill Stewart

ABSENT WITH REGRETS: Paul Allen, Mark Davis

ABSENT: Don Murray

OTHERS PRESENT: Dick Hibma, Interim General Manager/Secretary-Treasurer
Laura Molson, Manager, Accounting
Erik Downing, Manager, Environmental Planning & Regulations
Shannon Wood, Manager, Communications
JoAnne Harbinson, Manager, Water Resources & Stewardship Services
Donna Lacey, Forestry Coordinator
Shaun Anthony, Flood Warning/Water Quality Coordinator
Janice Hagan, Administrative Assistant/Recording Secretary

Chair Dan Gieruszak, called the meeting to order at 1:00 p.m.

1. Adoption of Agenda

MOTION #G20-50

Moved by Bill Stewart

Seconded by Barbara Dobreen

THAT the agenda be adopted as presented.

CARRIED

2. Declaration of Pecuniary Interest

No persons declared a pecuniary interest relative to any item on the agenda.

3. Approval of Minutes

Authority Meeting –May 7, 2020

a. Authority Special Meeting – April 2, 2020

MOTION #G20-51

Moved by Cheryl Grace

Seconded by Christine Robinson

THAT the minutes of the Authority Special meeting, held on April 2, 2020 be approved as circulated.

CARRIED

b. Authority Meeting – April 2, 2020

MOTION #G20-52

Moved by Bill Stewart

Seconded by Cheryl Grace

THAT the minutes of the Authority meeting, held on April 2, 2020 be approved as circulated.

CARRIED

4. Matters Arising from the Minutes

a. Covid 19 Measures Update

Dick Hibma reviewed the Covid-19 report submitted. He told the Authority that SVCA is maintaining the status per Ontario government regulations and that requests have been made to the OPP/local police to assist with enforcement.

b. Field Services Assistant/Technician Position Description

The GM/S-T presented the proposed new position description for a Field Services Assistant/Technician. The Members would like the hiring of this new position to be deferred and considered in the future by the new GM/S-T. After discussion, the following motion was passed:

MOTION #G20-53

Moved by Barbara Dobreen

Seconded by Mark Goetz

THAT the Authority approve the Field Services Assistant/Technical position description.

CARRIED

5. Consent Agenda

MOTION #G20-54

Moved by Maureen Couture

Seconded by Diana Rae

THAT the reports, minutes, and information contained in the Consent Agenda, [items 5a-d], along with their respective recommended motions be accepted as presented.

- a.** *Finance Report - THAT the Finance Report to March 31, 2020 be accepted as distributed.*
- b.** *Program Report*
- c.** *Correspondence – As included in the Agenda package.*
- d.** *News Articles for Members' information*

CARRIED

6. New Business

a. Covid-19 Financial Impacts

Laura Molson reviewed the submitted report regarding potential financial impacts of Covid-19. She clarified that the Education coordinator has re-scheduled some of the programs, resulting in less of an impact as was described in the report. She highlighted the camping revenues as a potential loss offset by a decrease in expenses, however maintenance of the park areas needs to continue. The Members thanked Laura for the report. The GM/S-T told the Members that financial updates will be given as they are known and that funding support from the provincial government is unlikely. Discussion surrounded an asset management plan and requested that staff present this to the Authority at a future meeting.

7. Other Business

a. Closed Session Motions

There was no discussion on the submitted report.

8. In Camera Session – Relating to an Identifiable Individual.

MOTION #G20-55

Moved by Cheryl Grace

Seconded by Tom Hutchinson

THAT the Authority move to Closed Session, In Camera, to discuss a personnel matter; and further

THAT Dick Hibma, Laura Molson, and Janice Hagan remain in the meeting.

CARRIED

MOTION #G20-58

Moved by Sue Paterson

Seconded by Diana Rae

THAT the Authority adjourn from Closed Session, In Camera, and rise and report.

CARRIED

The Authority Members reported that a press release would be issued on May 11, 2020 regarding the hiring of a new GM/S-T.

MOTION #G20-59

Moved by Christine Robinson

Seconded by Bill Stewart

THAT the Authority authorize the actions of the Executive Committee regarding the hiring of the General Manager/Secretary-Treasurer position, and further

THAT a press release will be issued on May 11, 2020.

CARRIED

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There being no further business, the meeting adjourned at 2:25 p.m. on motion of Cheryl Grace and Tom Hutchinson.

Dan Gieruszak
Chair

Janice Hagan
Recording Secretary