

SAUGEEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

MINUTES

MEETING: Board of Directors
DATE: Thursday, July 24, 2014
TIME: 7:00pm
LOCATION: Administration Office, Formosa

CHAIR: Bill Scriven

DIRECTORS PRESENT: John Eccles, Terry Fisk, Brian Gamble, Wilf Gamble, Doug Gowanlock, Peter Hambly, Diane Huber, Glen Irwin, David Kell, Carl Zettel

DIRECTORS ABSENT, WITH REGRET: Maureen Couture, Dan Kerr, Mike Leggett

DIRECTORS ABSENT: Roland Anstett

OTHERS PRESENT: Wayne Brohman, General Manager/Secretary-Treasurer
Valerie Wilkins, Accounting/Administrative Clerk
Gary Senior, Sr. Manager, Flood Warning & Land Management

1. ADOPTION OF AGENDA

MOTION #G14-38

Moved by John Eccles
Seconded by Wilf Gamble
THAT the agenda be adopted as presented.

Carried

2. DECLARATION OF PECUNIARY INTEREST

No persons declared a conflict of pecuniary interest relative to any item on the agenda.

3. MINUTES OF BOARD OF DIRECTORS MEETING – May 29, 2014

MOTION #G14-39

Moved by Glen Irwin

Seconded by Brian Gamble

THAT the minutes of the Board of Directors meeting, held on May 29, 2014, be adopted as circulated.

Carried

MINUTES OF BUILDING & PROPERTY COMMITTEE CLOSED SESSION – May 29, 2014

MOTION #G14-40

Moved by Peter Hambly

Seconded by Doug Gowanlock

THAT the draft minutes of the Building & Property Committee Closed Session, held on May 29, 2014, be received.

Carried

4. MATTERS ARISING FROM THE MINUTES

Bluffs Campground/Maple Syrup Festival

The Chair announced Ed Moric, Chair of the Foundation, was unable to attend the meeting and that Wayne Brohman, General Manager/Secretary-Treasurer would make the presentation on his behalf.

At the last Saugeen Valley Conservation Foundation meeting there were concerns raised regarding the leasing of the Saugeen Bluffs CA and the ability for the Foundation to continue to host the Maple Syrup Festival. The Foundation still wishes to host the Festival and would like this consideration to be included in the terms of reference for the Saugeen Bluffs CA lease. The Chair asked if the Festival could be moved to another Saugeen Valley Conservation location. John Eccles stated the Festival has always been at the Saugeen Bluffs CA and it would be difficult to get established anywhere else. John Eccles also stated that it is not interfering with camping due to the time of year the Festival takes place. The Board agreed that preference will be given to prospective tenants that are willing to allow the use of the campground by the Foundation for the festival.

Gary Senior joined the meeting at this time.

Bluffs Campground Update

The GM/ST along with Maureen Couture, Carl Zettel, Gary Senior, Jim Penner and Donna Lacey toured the campground on June 11, 2014 to discuss draft terms of reference for the Saugeen Bluffs CA lease. The Board reviewed each of the terms. It was suggested that the appropriate lease term would be in the range of 5 to 20 years. The GM/ST suggested not setting a price for the lease and seeing what proposals are made to the Authority. Other suggestions regarding the lease included: the Authority being allowed to do annual visits, the Authority maintaining the trees at the Saugeen Bluffs CA, and that

Provincial regulations may require the tenant to complete certain upgrades by 2021 with respect to the Accessibility for Ontarians with Disabilities Act. The GM/ST noted he would like the lease in be in place by late Fall 2015.

5. CORRESPONDENCE

There was no correspondence to report at this time.

6. REPORTS

Chairman

The Chair reported that during his visits to the parks he noted that both Sulphur Spring CA and Allan Park CA are very well maintained by the summer staff this year.

The Chair also reported that he attended the Memorial Grove ceremony held in June.

Finance Report

MOTION #G14-41

Moved by Diane Huber

Seconded by Carl Zettel

THAT the Financial Report to May 31, 2014, be accepted as distributed and further;

THAT the Accounts Payable, totaling \$253,620.74 for May, June & July 2014, be approved as distributed.

Carried

The Chair noticed vehicle repairs are being done at various shop locations; he suggested doing all repairs at one shop and/or hiring a part-time mechanic as we have the facilities to do so.

Terry Fisk noted the dollar amount spent on retired employee gifts and asked for clarification. The GM/ST said there is a policy for long service retired staff to receive a gift certificate from a local business and the amount is \$25.00 per every year of service. The GM/ST noted it was a large amount this time as there were 4 individuals who retired and all had been with the Authority for many years. The Chair said this is an excellent way to recognize an employee for their years of service.

Program Report

Peter Hambly suggested the MPAC report under administration should have been separated from the program report.

MOTION #G14-42

Moved by Brian Gamble

Seconded by Doug Gowanlock

THAT the Program Report be adopted as presented, and further;

THAT the Permits as identified in Report #6b and dated July 24, 2014, be approved by the Board of Directors.

Carried

7. NEW BUSINESS

Hiring of Relatives:

The GM/ST asked for guidance in the matter of a policy regarding the hiring of relatives. The Authority does not currently have a policy, and there has been discussion at the Manager level with regard to the handling of this issue. After some discussion, the Board decided that there is no need for a policy and that they trust the Managers at SVCA to hire the best available candidate.

Township of Chatsworth – Road Request:

Brian Gamble spoke on behalf of the Township of Chatsworth regarding potential changes to a road in the municipality. The municipality has expressed an interest in acquiring a small piece of SVCA property in order to correct a visibility issue with a section of the road. The GM/ST noted the Authority may want another access point to the property to assist with periodic logging. The Chair suggested that Mr. Gamble ask his council to submit a formal request, survey and plan to the Authority. Terry Fisk suggested this may be an opportunity for partnership between the Authority and the Township.

Updates from the General Manager/Secretary-Treasurer:

The Authority is currently dealing with challenges at Sulphur Spring CA regarding the donation box and water use by the public. The donation boxes have been tampered with or removed on various occasions.

The Forestry department has been notifying the public about the Emerald Ash Borer through various forms of media; however the response for preventative treatment for ash trees is down from last year.

The three co-op students this past term were excellent and did anything they were asked to do, as well as wanting to learn more about the Authority and its programs.

John Eccles left the meeting at this time.

8. OTHER BUSINESS

Closed Session, In Camera

MOTION G14-43

Moved by Peter Hambly

Seconded by Terry Fisk

THAT the Board of Directors move to Closed Session, In Camera, to discuss a legal matter; and further THAT Wayne Brohman, Gary Senior and Valerie Wilkins remain in the meeting.

Carried

MOTION #G14-44

Moved by Peter Hambly

Seconded by Doug Gowanlock

THAT the Board of Directors adjourn from Closed Session, In Camera, and rise and report.

Carried

Only those items identified on the agenda were discussed in Closed Session. There were no actions to report from the Closed Session, In Camera.

Gary Senior left the meeting at this time.

9. FOR THE GOOD OF THE COMMITTEE REPORTS

The GM/ST presented The Chair with a framed letter of many of Mr. Scrivens' sayings done by former director Ron Coristine.

There being no further business, the meeting adjourned at 9:05pm on motion of Peter Hambly.

Bill Scriven
Chair

Valerie Wilkins
Recording Secretary