

SAUGEEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

MINUTES

MEETING: Board of Directors
DATE: Thursday, July 26, 2012
TIME: 7:00pm
LOCATION: Administration Office, Formosa

CHAIR: Bill Scriven

DIRECTORS PRESENT: Roland Anstett, Luke Charbonneau, Ron Cristine, John Eccles, Brian Gamble, Doug Gowanlock, Peter Hambly, Jim Hanna, Glen Irwin, David Kell, Dan Kerr, Mike Leggett

DIRECTORS ABSENT, WITH REGRET: Carl Zettel

OTHERS PRESENT: Gary Senior, Interim CAO
Dave Pybus, Sr. Manager, Flood Forecasting & Lands
Jim Penner, Manager, Forestry
Shannon Wood, Manager, Communications
Al Leach, Manager, Lands
Jo-Anne Harbinson, Manager, Water Programs & Stewardship Services
Laura Molson, Manager, Accounting
Les McKay, Manager, Information Technology
Don Smith, Project Manager, Drinking Water Source Protection
Bonnie Sherman, Executive Secretary
Members of the Press

1. ADOPTION OF AGENDA

MOTION #G12-58

Moved by Ron Cristine
Seconded by Dan Kerr
THAT the agenda be adopted as presented.

Carried

2. DECLARATION OF PECUNIARY INTEREST

No persons declared a conflict of pecuniary interest relative to any item on the agenda.

PRESENTATION to Brad & Susan K. Pryde re Lorne Creek Property

Mr. & Mrs. Brad Pryde were presented with a token of appreciation by the Chair for their generous donation to the Conservation Authority of approximately 44 acres of property of unique ecological value in Kincardine Township. Mr. Pryde thanked the Authority for the gift and acknowledged that he and his wife fully support what the Authority is doing and commented that staff is doing an excellent job.

3. **MINUTES OF BOARD OF DIRECTORS MEETING – March 29, 2012**

MOTION #G12-59

Moved by John Eccles

Seconded by Roland Anstett

THAT the minutes of the Board of Directors meeting, held on March 29, 2012, be adopted as circulated.

Carried

4. **MATTERS ARISING FROM THE MINUTES**

No matters arose from the previous minutes.

5. **CORRESPONDENCE**

All correspondence was noted and filed:

WSIB Ontario – re First Workwell Audit results

Email from Shirley Stevens, Seasonal Camper at Saugeen Bluffs CA – requesting Authority consider camping discounts for seniors and disabled guests

Ministry of the Environment, Source Protection Programs Branch – to Mike Traynor, Chair, Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee – regarding implementation funding for source protection planning

Drinking Water Source Protection – re Draft Proposed Source Protection Plan – request for comments

Rural Stormwater Management Model information flyer

Water Canada Magazine Article entitled “Think Like A Watershed”

Conservation Ontario Media Release – re the Province’s announcement of a proposed Great Lakes Protection Act, Strategy and support for important local actions

Lisa Thompson, MPP, Huron-Bruce – thanking the Chair and CAO for their meeting with her to outline the Authority’s programs and funding issues

Bluewater Chapter OBOA – letter to CBO Committee members in response to their joint meeting and outlining numerous concerns

Email and link to Trees Ontario website – re launch of new program entitled Forest Recovery Canada

Email and message from a local individual thanking the Authority for implementing the Yellow Fish Road Program in Walkerton

Mark MacKenzie – email indicating he is stepping down as an Authority Director for the Municipality of Wellington North and the Town of Minto

Email/Motion from the Town of Minto – authorizing their staff initiate the process with the Municipality of Wellington North to find a replacement Board member for their joint municipalities

Newspaper article from *The Wellington Advertiser* – regarding the resignation of Mark MacKenzie from the Authority’s Board of Directors

Excerpt from Bruce Power’s newsletter, entitled “*The Point*” – regarding the Authority’s DEER Program

Email and Website link – re Great Lakes Guardian Community Fund

6. REPORTS

Chair & Conservation Ontario

Over the past month the Chair has attempted to personally tour all the conservation areas the Authority owns. The Sulphur Spring Conservation Area is looking extremely good now, after the numerous upgrades completed over the last few months. Monetary donations have also increased considerably at this park. Mr. Scriven also attended the most recent SVC Foundation meeting as well as the Memorial Grove Ceremony in June. Unfortunately, due to a personal injury, he was unable to attend the most recent Conservation Ontario meeting.

Finance Report

A copy of Report #6a, entitled *Finance Report*, is appended to the office copy of these minutes.

MOTION #G12-60

Moved by Dan Kerr

Seconded by Jim Hanna

THAT the Financial Report to June 30, 2012 be accepted as distributed, and further THAT the Accounts Payable, totaling \$1,016,459.72 for March, April, May and June 2012, be approved for payment.

Carried

Program Report

A copy of Report #6b, entitled *Program Report*, is appended to the office copy of these minutes.

MOTION #G12-61

Moved by Mike Leggett

Seconded by Dan Kerr

THAT the Program Report be adopted as presented, and further THAT the Permits as identified in Report #6b and dated July 26, 2012 be approved by the Board of Directors.

Carried

Foundation Report

A copy of Report #6c, entitled *Saugeen Valley Conservation Foundation*, is appended to the office copy of these minutes.

Executive Committee Meeting Minutes – April 26, 2012

These draft minutes were provided to the Board of Directors for their information.

MOTION #G12-62

Moved by Mike Leggett

Seconded by Dan Kerr

THAT the draft minutes of the Executive Committee meeting, held April 26, 2012, be received.

Carried

Executive Committee Meeting Closed Session Minutes – May 10, 2012

In accordance with the amended Administration Resolutions, paper copies of these minutes were provided to the Board of Directors, in sealed envelopes, for their review. These envelopes were then returned to the Executive Secretary for shredding following the meeting.

MOTION #G12-63

Moved by Ron Coristine

Seconded by Doug Gowanlock

THAT the draft minutes of the Executive Committee Meeting, Closed Session, held May 10, 2012, be received.

Carried

Executive Committee Meeting Conference Call Closed Session Minutes – June 14, 2012

In accordance with the amended Administration Resolutions, paper copies of these minutes were provided to the Board of Directors, in sealed envelopes, for their review. These envelopes were then returned to the Executive Secretary for shredding following the meeting.

MOTION #G12-64

Moved by Glen Irwin

Seconded by Mike Leggett

THAT the draft minutes of the Executive Committee Conference Call Meeting, Closed Session, held June 14, 2012, be received.

Carried

Chief Building Official Ad Hoc Committee Closed Session, In Camera Meeting Minutes–July 12/12

It was suggested that approval of these minutes and discussions regarding the Committee's report should be handled in Closed Session, In Camera. Therefore, this item was moved for discussion at the end of the meeting.

Biennial Tour Committee Meeting Minutes – July 19, 2012

MOTION #G12-65

Moved by Ron Coristine

Seconded by Peter Hambly

THAT the draft minutes of the Biennial Tour Committee meeting, held July 19, 2012, be received.

Carried

Directors wishing to attend this tour were requested to indicate their attendance to Shannon by the end of the evening. This information is required as soon as possible in order to finalize catering and space requirements.

7. NEW BUSINESS

2012 Insurance Report

A copy of Report #7a, entitled *2012 Insurance Renewal*, is appended to the office copy of these minutes.

MOTION #G12-66

Moved by Ron Coristine

Seconded by David Kell

THAT the Authority's 2012/2013 insurance coverage be renewed with Aon Reed Stenhouse Inc. at the quoted premium of \$77,542 plus applicable taxes.

Carried

Staff was instructed to request tenders for the Authority's 2013 insurance coverage.

Alternative Land Use Services (ALUS)

A copy of Report #7b, entitled *Alternative Land Use Services – Grey-Bruce Counties – Pilot Project*, is appended to the office copy of these minutes.

MOTION #G12-67

Moved by Brian Gamble

Seconded by Dan Kerr

THAT the SVCA Board of Directors designate Jo-Anne Harbinson to be involved with the Grey Bruce ALUS pilot project, and further,

THAT staff participate on the ALUS Project Advisory Committee, if requested to do so.

Carried

Amendments to Regulation 169/06

A copy of Report #7c, entitled *Needed Amendments to Section 28 of the Conservation Authorities Act*, is appended to the office copy of these minutes.

Director Email Structure

A copy of Report #7d, entitled *Director Email Structure*, is appended to the office copy of these minutes.

It was the general feeling of the Board of Directors not to move to this new suggested email structure at this time. However, Directors wishing to try this new format on an individual basis were encouraged to contact Les McKay, Manager, Information Technology.

2012 Auditor Proposals

A copy of Report #7e, entitled ***Request for Proposal-Audit Services***, is appended to the office copy of these minutes.

MOTION #G12-68

Moved by Roland Anstett

Seconded by John Eccles

THAT the proposal of Gaviller & Company LLP, dated July 18, 2012, to provide audit services for a period of five years be approved.

Carried

Board of Directors Conservation Areas Tour

A number of dates in August were suggested to hold a tour of various Authority-owned conservation areas, to gain a better insight into, and knowledge of, these areas. The general feeling of the Board of Directors was that, due to work commitments, the majority of the Directors would be unable to attend such a tour until early to mid-fall. Staff will poll the Board of Directors with a number of future dates to see what interest, and possible attendance, there would be for such a tour.

8. OTHER BUSINESS

The Chair updated the Board of Directors on the current status for the replacement of the General Manager/Secretary-Treasurer position. The Selection Committee has recommended that the final two or three candidates be requested to make presentations to the full Board of Directors prior to a final decision. This will allow the full Board's participation in the process.

It was suggested that the Authority Directors make it, known to any senior administration staff at the County of Grey, that the Authority sincerely appreciates the services and expertise of Mr. Grant McLevy, Director of Human Resources for Grey County, who has graciously offered to assist the Authority in this important hiring process.

9. FOR THE GOOD OF THE COMMITTEE REPORTS

John Eccles – inquired as to how the trees the Authority planted this spring, under the 50 Million Tree Program, fared during this recent dry spell. He was advised that the trees are still green and appear to be holding their own. The survival rate will not be known for sure until the fall.

The general business portion of the meeting adjourned at 8:30pm and the Board of Directors then moved into Closed Session, In Camera. Roland Anstett left the meeting at this time.

MOTION #G12-69

Moved by Dan Kerr

Seconded by Glen Irwin

THAT the Board of Directors move to Closed Session, In Camera, to discuss personal information about identifiable individuals, and further

THAT Gary Senior and Bonnie Sherman remain in the meeting for the discussions.

Carried

MOTION #G12-70

Moved by Luke Charbonneau

Seconded by Peter Hambly

THAT the Board of Directors adjourn from Closed Session, In Camera, return to Open Session, and rise and report.

Carried

Only those matters identified on the agenda were discussed during the Closed Session, In Camera meeting.

MOTION #G12-71

Moved by Peter Hambly

Seconded by Doug Gowanlock

THAT the Saugeen Valley Conservation Authority has already sufficiently dealt with the items in the May 15, 2012 letter sent by Kirk Livingston on behalf of the Bluewater Chapter of the Ontario Building Officials Association, and no further discussion on those same items will occur;

AND FURTHER, it is more appropriate for further discussions about Authority operations to be between the Board of Directors and the municipal councils within the Watershed, and so for any concerns Chief Building Officials may have they should convey those items to their respective municipal councils who may then present those items to the Board;

AND FURTHER, the substantive documents and correspondence relating to the discussions so far between the Bluewater Chapter OBOA and the SVCA be provided to the CAO/Clerk for each member municipality for their information.

Carried

MOTION #G12-72

Moved by Jim Hanna

Seconded by Mike Leggett

THAT the Chief Building Official Ad Hoc Committee report, excluding Page 7 of the report, and dated July 26, 2012, be deemed a public document and no longer confidential.

Carried

There being no further business, the meeting adjourned at 8:45pm on motion of Peter Hambly.

Bill Scriven
Chair

Bonnie Sherman
Executive Secretary