

SAUGEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

MINUTES

MEETING: Board of Directors
DATE: Thursday, March 10, 2011
TIME: 1:00 pm
LOCATION: Resource Centre, Headquarters Conservation Area

CHAIR: Bill Scriven

DIRECTORS PRESENT: Roland Anstett, Luke Charbonneau, Ron Cristine, John Eccles, Brian Gamble, Jim Hanna, Peter Hambly, Glen Irwin, David Kell, Dan Kerr, Mike Leggett, Mark MacKenzie, Carl Zettel

DIRECTORS ABSENT, WITH REGRET: Doug Gowanlock

OTHERS PRESENT: Jim Coffey, Chief Administrative Officer
Dave Pybus, Senior Manager, Flood Forecasting & Land Management
Shannon Wood, Manager, Communications
Al Leach, Manager, Lands
Jo-Anne Harbinson, Manager, Water Resources & Stewardship
Jim Penner, Manager, Forestry
Laura Molson, Manager, Accounting
Don Smith, Project Manager, Drinking Water Source Protection
David Ellingwood, Program Supervisor, Drinking Water Source Protection
Bonnie Sherman, Executive Secretary
Members of the Press

1. ADOPTION OF AGENDA

MOTION #G11-32

Moved by Dan Kerr
Seconded by Mark MacKenzie
THAT the agenda be adopted as presented.

Carried

2. DECLARATION OF PECUNIARY INTEREST

No person declared a conflict of pecuniary interest relative to any item on the agenda.

3. MINUTES OF ANNUAL GENERAL MEETING &
BOARD OF DIRECTORS MEETING, JANUARY 28, 2011

MOTION #G11-33

Moved by John Eccles

Seconded by Carl Zettel

THAT the minutes of the Annual General Meeting as well as the Board of Directors Meeting, held on January 28, 2011, be adopted as circulated.

Carried

**RESERVES REPORT &
PRESENTATION OF 2010 FINANCIAL STATEMENTS**

A copy of the Reserves Report is appended to the office copy of these minutes.

MOTION #G11-34

Moved by Luke Charbonneau

Seconded by Roland Anstett

THAT appropriations to and from reserves, as at December 31, 2010, be approved as distributed.

Carried

Dennis Kraemer, from BDO, Walkerton, reviewed the Authority's 2010 Financial Statements for the Directors' information and approval.

MOTION #G11-35

Moved by Roland Anstett

Seconded by Dan Kerr

THAT the 2010 Financial Statements, as prepared by BDO, Walkerton, be adopted.

Carried

4. MATTERS ARISING FROM THE MINUTES

A roll call of Directors present was conducted, for the benefit of the weighted vote required for the adoption of the budget. Fourteen of the 15 Directors were present at the meeting.

2011 Budget

The Chair conducted a poll of Directors present to obtain a feeling of how their municipalities felt about approving the Authority's budget as distributed. It was the general feeling of the Directors that 5.6% was too high and would not be acceptable.

After further deliberations, staff indicated that a target increase of 3.6%, or a difference of \$26,000, is workable and would still allow the delivery of a reasonable program. To achieve a 3.6% increase would mean cutting the budget for implementation of the Strategic Plan from \$10,000 to \$5,000, cutting \$1,000 from Publications, cutting \$4,000 from the Water Quality Program by eliminating the monitoring for organics in the groundwater sampling program. Also, one staff member has recently resigned and a cost saving will be realized by the delay in refilling this position. It was suggested that the difference of approximately \$5,600 could be found during the year. The CAO reiterated to the Board that the additional cuts are in addition to the cuts already made to the operations budget which was frozen at the 2010 level.

One concern was raised about what cutting the budget more might do to delivery times for such things as Planning responses. Most municipalities don't want to see cuts that would jeopardize delivery. Serious decisions will need to be made in the future regarding services offered by the Authority and maximizing the return from available resources.

The following motion was presented, listing the General Levy figure at the adjusted 3.6% increase.

MOTION #G11-36

Moved by David Kell

Seconded by Jim Hanna

THAT the amount of \$1,373,450.88 be raised by General Levy in 2011, and further

THAT General Levy payments shall be due in two equal instalments on March 31 and June 30 and further

THAT late payments shall be subject to the Authority's normal late payment charge of 1.50% per month thereafter, and further

THAT, in accordance with Section 27(4) of the Conservation Authorities Act, R.S.O. 1990, the minimum sum that shall be levied against a participating municipality for administration costs shall be \$1,100.00.

A recorded vote was taken for this motion with the following results:

Arran-Elderslie	Dan Kerr	Nay
Brockton	Roland Anstett	Nay
Chatsworth	Brian Gamble	Nay
Grey-Highlands	David Kell	Yea
Hanover	Peter Hambly	Yea
Howick	Carl Zettel	Yea
Huron-Kinloss	Jim Hanna	Yea
Kincardine	Ron Coristine	Nay
Kincardine	Mike Leggett	Yea
Minto	Mark MacKenzie	Yea
Morris-Turnberry	Carl Zettel	Yea
Saugeen Shores	Doug Gowanlock	Absent
Saugeen Shores	Luke Charbonneau	Yea
South Bruce	Carl Zettel	Yea
Southgate	Glen Irwin	Yea
Wellington North	Mark MacKenzie	Yea
West Grey	Bill Scriven	Yea
West Grey	John Eccles	Nay

Motion #G11-36 was **Carried** with a 67% approval.

Staff was instructed to email the modified General Levy breakdown to the Directors as soon as possible.

MOTION #G11-37

Moved by Peter Hambly

Seconded by Dan Kerr

THAT the Saugeen Valley Conservation Authority adopt the 2011 Total Budget as outlined in the document presented at the January 28, 2011 meeting, and further

THAT the Authority share of the costs will be raised through general revenues, reserves, donations, general surplus and special and general levies in accordance with the Conservation Authorities Act, and further

THAT the Chief Administrative Officer is hereby authorized to forward levy notices to the member municipalities.

Carried

Board of Directors Insurance Coverage

A copy of Report #4a, entitled Directors & Officers Liability Insurance, is appended to the office copy of these minutes. This report was provided to the Board of Directors for their information, as requested at the last Board meeting in January.

Function of Executive Committee

A copy of Report #4b, entitled Duties & Powers of the Executive Committee, is appended to the office copy of these minutes. This report was provided to the Board of Directors for their information, as requested at the last Board meeting in January.

The Executive Committee will meet in the near future to review their responsibilities. Their findings will be presented at the next Board of Directors meeting.

Appointments to Forestry Committee

This matter was deferred from the Annual General Meeting to the next full Board of Directors Meeting, to allow for more of the Directors to be in attendance.

MOTION #G11-38

Moved by Luke Charbonneau

Seconded by Mike Leggett

THAT Carl Zettel, John Eccles, Brian Gamble and Bill Scriven be appointed to sit on the Forestry Committee for the year 2011.

Carried

Appointments to the Property & Building Committee

This matter was also deferred from the Annual General Meeting to the next full Board of Directors Meeting, to allow for more of the Directors to be in attendance.

MOTION #G11-39

Moved by Peter Hambly

Seconded by Carl Zettel

THAT Luke Charbonneau, Glen Irwin, Roland Anstett, Dan Kerr and Bill Scriven be appointed to sit on the Property & Building Committee for the year 2011.

Carried

Staff Service Awards

Don Smith, Project Manager, Drinking Water Source Protection Program, has achieved 25 years of service with the Conservation Authority and was inducted into the Quarter Century Club. Mr. Smith was presented with an engraved gold watch for his years of service.

Jo-Anne Harbinson, Manager, Water Programs & Stewardship Services, was presented with a plaque recognizing her 20 years of service to the Conservation Authority.

Receiving a five year service award was David Ellingwood, Program Supervisor for the Drinking Water Source Protection Program. Although not present at the meeting, Ron Kaufman, Park Supervisor, Sauguen Bluffs Conservation Area, was recognized for his five years of service as well.

5. CORRESPONDENCE

Municipality of Arran-Elderslie – motion indicating they are not in support of the Authority’s 2011 Draft Budget – noted & filed

Town of Minto – motion approving the Authority’s 2011 Draft Budget – noted & filed

Municipality of Morris-Turnberry – approving the Authority’s 2011 Draft Budget – noted & filed

Municipality of Brockton - – motion indicating they are not in support of the Authority’s 2011 Draft Budget – noted & filed

Township of Chatsworth - – motion indicating they are not in support of the Authority’s 2011 Draft Budget – noted & filed

Municipality of West Grey – indicating the municipality has no interest in maintaining and taking over control of the washroom building in the Durham day use area and noting the Authority’s request to discontinue the charge for water and sewer is denied, stating their By-Law stipulates a minimal charge when access to water and sewer mains are still available. – noted & filed

Town of Minto – resolution suggesting changes be made to the Ministry of Natural Resources’ Commercial Bait-Fishers licensing program and soliciting CA support

MOTION #G11-40

Moved by Mark MacKenzie

Seconded by Peter Hambly

THAT Saugeen Conservation requests the Minister of Natural Resources to revisit and re-examine the baitfish harvesting policy in the Province of Ontario.

Carried

WSIB – advising of an upcoming Workwell Evaluation audit to be conducted at Saugeen Conservation – noted & filed

Ministry of Natural Resources – memo identifying amendments to *Conservation Authorities Act* regarding the policy for disposition of Authority lands – noted & filed

Grey County Agricultural Services Centre – letter of appreciation to staff for their presentation at the “Seminar of Prime Importance to the Farmer/Woodlot Owner” – noted & filed

News Release from Conservation Ontario – re Conservation Authorities’ role in the fight against climate change – noted & filed

Loucks & Loucks – acknowledging their appointment as the Authority’s solicitors for 2011 for general operations – noted & filed

6. REPORTS

Chair & Conservation Ontario

The Chair attended the recent Conservation Ontario meeting on March 7 and found the information presented to be very useful. Funding for dredging is no longer available at a 50/50 partnership. Conservation Ontario also endorsed the concept of a Water/Earth Hour, presented by a Mr. Gibson from Tiverton, Ontario.

Mr. Scriven also attended a Source Water Protection Management Committee meeting in Owen Sound. Source Water funding is finished in 2012 and someone will have to pick up the bill after that, most likely the municipalities.

Finance Report

A copy of Report #6a, entitled Financial Reports, is appended to the office copy of these minutes.

MOTION #G11-41

Moved by Peter Hambly

Seconded by Roland Anstett

THAT the Financial Report to December 31, 2010 be accepted as distributed and further
THAT the Accounts Payable, totaling \$836,162.99 for November, December 2010 and January 2011, be approved for payment.

Carried

Program Report

A copy of Report #6b, entitled Program Report, is appended to the office copy of these minutes.

MOTION #G11-42

Moved by Roland Anstett

Seconded by Jim Hanna

THAT the Program Report be approved as presented, and further

THAT the Permits as identified in Report #6b, dated March 10, 2011, be approved by the Board of Directors.

Carried

Foundation Report

The Manager of Communications updated the Directors on the current activities of the Foundation, in particular, the upcoming Maple Syrup Festival, to be held on March 26 and 27 at the Saugeen Bluffs Conservation Area, north of Paisley.

7. NEW BUSINESS

Information Day for Watershed Chief Building Officials

An Information Day for Chief Building Officials will be arranged in late April or early May to discuss a number of issues identified in the Authority's Strategic Plan, including Planning and Regulations. The agenda for this day will be developed by staff and will allow for ample dialogue. The date will be announced in the near future.

Appointments to Biennial Tour Committee

A copy of Report #7b, entitled 2012 Biennial Tour, is appended to the office copy of these minutes.

MOTION #G11-43

Moved by Dan Kerr

Seconded by Glen Irwin

THAT the SVCA appoint Roland Anstett, David Kell and Bill Scriven to sit on the 2012 Biennial Tour Committee, and further

THAT this appointment involve attending meetings from now until the Biennial Tour (approximately 8), in September of 2012.

Carried

8. OTHER BUSINESS

Saugeen Parks Committee

It was suggested that a Committee of interested Directors be developed to review all aspects of the Saugeen Parks and, in particular, avenues by which to increase revenues. A draft mandate for this Committee will be developed and presented to the full Board of Directors for their approval.

MOTION #G11-44

Moved by Roland Anstett

Seconded by Jim Hanna

THAT Carl Zettel, Dan Kerr, Mark MacKenzie, Ron Coristine and Bill Scriven be appointed to the Saugeen Parks Committee.

Carried

There being no further business, the meeting adjourned at 4:25pm on motion of Peter Hambly.

Bill Scriven
Chair

Bonnie Sherman
Executive Secretary