

# SAUGEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

# MINUTES

**MEETING:** Board of Directors  
**DATE:** February 12, 2009  
**TIME:** 1:00 pm  
**LOCATION:** Resource Centre, Headquarters Conservation Area

**CHAIR:** Doug Freiburger

**DIRECTORS PRESENT:** John A. Bell, Gord Campbell, Luke Charbonneau, Anne Eadie, Iain Forbes, Dan Gieruszak, Peter Hambly, Ron Hewitt, Tom Kuglin, Jack Riley, Manley Risk, Dan Sullivan, Ralph Winslade, Carl Zettel

**OTHERS PRESENT:** Jim Coffey, General Manager/Secretary-Treasurer  
Gary Senior, Senior Manager, Environmental Planning & Regulations  
Jim Penner, Manager, Forestry  
Shannon Wood, Manager, Communications  
Al Leach, Manager, Lands  
Rene Kleinecke, GIS Coordinator  
Laura Molson, Manager, Accounting  
Bonnie Sherman, Executive Secretary  
Guests & Members of the Press

1. ADOPTION OF AGENDA

A request was made to move the Roll Call to just prior to the 2009 Budget item under New Business. A request was also made to move the Matters Arising from the Minutes to just before Correspondence and following the Service Awards and Volunteer/Donor presentations.

**MOTION #G09-22**

Moved by Ralph Winslade  
Seconded by Tom Kuglin  
THAT the agenda be adopted as amended.

**Carried**

2. DECLARATION OF PECUNIARY INTEREST

No person declared a pecuniary interest relative to any item on the agenda.

The General Manager/Secretary-Treasurer introduced Rene Kleinecke, the Authority's new GIS Coordinator, to the Board of Directors.

At this time, the General Manager/Secretary-Treasurer, apologized to the Board of Directors for his action at the last meeting.

3. MINUTES OF BOARD OF DIRECTORS MEETINGS – December 11, 2008 & January 16, 2009

**MOTION #G09-23**

Moved by Ralph Winslade

Seconded by Luke Charbonneau

THAT the minutes of the Board of Directors meetings, held on December 11, 2008 and January 16, 2009, be adopted as circulated.

**Carried**

4. SERVICE AWARDS - STAFF

The Chair recognized a number of staff members for their years of service. Stuart Byers, Field Services Coordinator, although not present at the meeting, was recognized for 40 years of dedicated service to the Authority.

Also recognized for 35 years of service to the Authority was Jim Penner, Manager of Forestry. Mr. Penner was presented with a framed print.

Recognized for 30 years of service each were Jim Coffey, General Manager/Secretary-Treasurer, and Bob Burrell, Maintenance Coordinator. Mr. Coffey was also presented with a framed print. Due to flood watch duties, Mr. Burrell was not present at the meeting.

Messrs. Byers and Burrell will both be presented with framed prints at the first opportunity.

Donna Lacey, Forestry Technician, was presented with a plaque recognizing 10 years service to the Authority and Laura Molson, Manager of Accounting, was presented with a 5 year service award plaque.

5. VOLUNTEER & DONOR PRESENTATIONS

The Chair presented appreciation awards on behalf of the Authority to Karel Mika, representing the Kincardine Cross Country Ski Club, the Bruce County Campers, Gary Senior, Marian Wersch, Whinny Acres, Priceville and the KTT Environmental Green School Project Group of Kincardine, for their support and volunteer time spent assisting the Authority.

Other groups or individuals not present at the meeting but also recognized for their contributions to the Authority were Friends of McBeath, for their assistance with park maintenance at McBeath Conservation Area, Stuart Byers, for his contributions towards the Authority's display at the International Plowing Match and Christmas in the Country, and Frank & Rhonda Marshall and Grace Copeland, for their monetary donations towards the work of the Conservation Authority.

On behalf of the Saugeen Valley Conservation Foundation, and in the absence of the Foundation Chair, Ed Moric, SVCF Vice Chair Ken Kienapple and the Authority Chair presented a number of individuals and organizations with awards recognizing their contribution and/or assistance during the numerous Foundation events hosted in 2008. Bruce Telecom, represented by Diane Johnstone, was presented with an appreciation award for their monetary contribution toward the Foundation's Christmas in the Country event. Also present to receive appreciation awards were Ken Kienapple, Jack MacLeod, Donna Lacey, Jim Penner, John Kuntz (J&J Sandblasting), Johanna Hardy, Menno and Laurel Martin, Glen Marshall, representing the South Grey Hunters, and Barry McTeer, representing the Paisley Kinsmen. Mr. McTeer also presented the Foundation with a cheque for \$800.00, which represented their share of the proceeds from the 2008 Maple Syrup event.

Other groups or individuals not present at the meeting but also recognized for their monetary contributions in 2008 were Ontario Power Generation, John Grant, of Grant's Your Independent Grocer, Hanover, John Sutherland & Sons Insurance Ltd., of Guelph, and AquaResource, of Waterloo. Recognized for their volunteer time and valuable support to the Foundation were Sam Fraser, of Ayton, Gino Ferri and Gary Whiteman, of Hanover, Valery Kempers, of Markdale, Sharon Yorke and Friends, of Teeswater as well as the Bruce County Trappers & Crappers.

#### 6. MATTERS ARISING FROM THE MINUTES

##### Resolution re Authority Funding

Motion #G09-20, moved by John Bell and Seconded by Gord Campbell, was introduced at the January 16, 2009 meeting and was deferred to this meeting for further discussion.

Mr. Gieruszak apologized for introducing this resolution so late at the last meeting, unannounced, but he felt it was important to bring the discussion forward in order to obtain direction for municipalities' discussions with the Ministers at the upcoming Goods Roads Convention as well as any future AMO conventions. He felt it was time to identify some of the history that brought the Authorities to this place financially and develop a formal approach to the Ministers.

It was agreed by all that keeping pressure on the Province is a positive move. As indicated in the resolution, the suggested 3% levy increase is a goal to work towards but if found to be unachievable by the full Board of Directors, then keeping the levy as close as possible to the 3% would be a guideline.

Following the discussion, the Directors agreed the intent of the resolution was not to decrease the current 2009 budget to a 3% levy increase, but to use it as a guide to work towards, while, at the same time, providing information to municipal councils to present to the Provincial Members of Parliament and government Ministers.

Several changes were recommended to the resolution as presented, and the mover and seconder of the motion agreed to the changes. A vote was then taken on the following motion:

#### **MOTION G09-20**

**Moved by John Bell**

**Seconded by Gord Campgell**

Whereas the Saugeen Valley Conservation Authority (SVCA) and the Municipalities within the Saugeen River Watershed take great pride in protecting the watershed for the benefit of its citizens;  
And Whereas the citizens and communities downstream of the Saugeen River also benefit economically, socially and environmentally from this service provided by the Conservation Authority;

And Whereas Provincial Government funding for these services has maintained a zero increase since 1995 while Municipal Government funding for these services has increased substantially over this same time;  
And Whereas the SVCA has reduced reserves so that the overall budget for 2009 has a near zero percent increase over 2008, and that, this reduction of reserves places the SVCA at risk should an unexpected event occur;

And Whereas the Saugeen Valley Conservation Authority recognizes that these levy increases to Municipalities are not sustainable and put other economic, social and environmental programs within the supporting Municipalities at risk;

Therefore be it resolved That the Board of Directors and Senior Staff continue to look for efficiencies which would allow the Authority to provide the same or similar services that it currently provides, while reducing the levy to member municipalities to 3%;

That the Board of Directors and Senior Staff identify programs and services that will be at risk, and the nature of the risk, with the levy at the 3%;

That the Board of Directors and key Municipal Representatives meet with the Minister of Natural Resources and the Finance Minister at or around the time of the 2009 Good Roads Convention and/or AMO – that that this funding issue can be addressed by the Ministers at the earliest possible time.

**Carried, as amended**

7. CORRESPONDENCE

Mark Stephen, Senior Project Engineer, MNR, Peterborough – re Upper Durham Dam Operational Changes & Proposed Modifications to the Dam – noted & filed

Mun. of Grey Highlands – motion requesting the Authority keep the overall proposed levy increase to not more than 3 percent – duly noted

Twp. of Wellington North – not in support of the Authority's proposed 2009 levy increase – duly noted

Jack Campbell, Chair, Pine River Watershed Initiative Network – thanking SVCA staff for continued support of their program and requesting a staff person attend their February and March meetings – noted & filed

Twp. of Huron-Kinloss – motion supporting the Authority's 2009 draft budget – duly noted

Town of Minto – motion supporting the Authority's 2009 draft budget – duly noted

Mun. of Arran-Elderslie – deferring their decision on the Authority's 2009 draft budget pending receipt of a revised edition – duly noted

Mun. of West Grey – motion advising the municipality supports the Authority's budget with a municipal levy increase of no greater than 3 percent – duly noted

Chantal Larochelle, District Manager, Southern Ontario District, Fisheries & Oceans Canada, Burlington – re 2009 Class Authorization for the Maintenance of Municipal (Agricultural) Drains under Section 35(2) of the *Fisheries Act* – noted & filed

Twp. of Chatsworth – motion supporting a maximum levy increase of 2.5 percent – duly noted

Ted Amott, MPP, Wellington-Halton Hills – thanking Authority for providing him with a copy of the 2009 Flood Contingency Plan – noted & filed

BDO Dunwoody LLP – re Audit of the Financial Statements of the SVCA for the year ending December 31, 2008 – noted & filed

Mun. of Kincardine – motion supporting the Authority’s 2009 draft budget – duly noted

Town of Hanover – motion supporting the Authority’s 2009 draft budget at 4 percent or less – duly noted

Bill Murdoch, MPP, Bruce-Grey-Owen Sound - thanking Authority for providing him with a copy of the 2009 Flood Contingency Plan – noted & filed

Media Release from Ducks Unlimited Canada – re Free Water Resources Workshop for Landowners – noted & filed

## 8. REPORTS

### Chair & Conservation Ontario

The Chair reported on the activities and accomplishments of Conservation Ontario during 2008 including the development of a Drinking Water Protection Stewardship Tool Kit as well as an electronic information Bulletin, to name a few.

### Finance Report

A copy of Report #8a, entitled Financial Reports, is appended to the office copy of these minutes.

### **MOTION #G09-24**

Moved by Luke Charbonneau

Seconded by Peter Hambly

THAT the Financial Report to December 31, 2008 be accepted as distributed, and further

THAT the Accounts Payable, totaling \$616,119.92 for December 2008 and January 2009 be approved for payment, and further

THAT the appropriations to and from reserves, as at December 31, 2008, be approved as distributed.

**Carried**

### Program Report

A copy of Report #8b, entitled Program Report, is appended to the office copy of these minutes.

**MOTION #G09-25**

Moved by Tom Kugin

Seconded by Carl Zettel

THAT the Program Report be approved as presented, and further

THAT the Permits as identified in Report #8b be approved by the Board of Directors.

**Carried**

Foundation Report

A copy of Report #8c, entitled Saugeen Valley Conservation Foundation, is appended to the office copy of these minutes.

Joint Forestry Committee Meeting Minutes – December 17, 2008

These minutes were provided to the Board of Directors for their information.

**MOTION #G09-26**

Moved by Dan Sullivan

Seconded by Jack Riley

THAT the minutes of the Joint Forestry Committee meeting, held on December 17, 2008, be received.

**Carried**

Property & Building Committee Meeting Minutes – December 11, 2008

These minutes were provided to the Board of Directors for their information.

An error was noted in these minutes and the following correction will be made: The Application for Severance to the Municipality of West Grey has **not** yet been submitted for the Bell's Lake property, as stated in the minutes.

**MOTION #G09-27**

Moved by Anne Eadie

Seconded by Ron Hewitt

THAT the minutes of the Property & Building Committee meeting, held on December 11, 2008, be received and amended as indicated.

**Carried**

Health & Safety Committee Meeting Minutes – July 15 & November 12, 2008

These minutes were provided to the Board of Directors for their information and members of the Board expressed positive comments regarding the renewed progress.

**MOTION #G09-28**

Moved by Ron Hewitt

Seconded by Dan Gieruszak

THAT the minutes of the Health & Safety Committee Meeting minutes, held on July 15 and November 12, 2008, be received.

**Carried**

9. NEW BUSINESS

Roll Call

The Executive Secretary conducted a roll call of the Directors present and indicated to the Chair that there was 100% municipal attendance.

2009 Budget

**MOTION #G09-29**

Moved by Anne Eadie

Seconded by Luke Charbonneau

THAT the amount of \$1,306,308.30 be raised by General Levy and further

THAT general levy payments shall be due in two equal installments on March 31 and June 30 and further

THAT late payments shall be subject to the Authority's normal late payment charge of 1.50% per month thereafter and further

THAT, in accordance with Section 27(4) of the *Conservation Authorities Act*, R.S.O. 1990, the minimum sum that shall be levied against a participating municipality for administration costs shall be \$1,100.00.

A recorded, weighted vote was taken, with the results as follows:

|                          |                 |     |
|--------------------------|-----------------|-----|
| Mun. of Arran-Elderslie  | Jack Riley      | Nay |
| Mun. of Brockton         | Dan Gieruszak   | Nay |
| Twp. of Chatsworth       | Tom Kuglin      | Nay |
| Mun. of Grey Highlands   | Manley Risk     | Nay |
| Town of Hanover          | Peter Hambly    | Nay |
| Twp. of Howick           | Carl Zettel     | Nay |
| Twp. of Huron-Kinloss    | Anne Eadie      | Yea |
| Town of Kincardine       | Ron Hewitt      | Yea |
| Town of Kincardine       | Gord Campbell   | Yea |
| Town of Minto            | Iain Forbes     | Yea |
| Mun. of Morris-Turnberry | Carl Zettel     | Nay |
| Town of Saugeen Shores   | Doug Freiburger | Yea |
| Town of Saugeen Shores   | Gord Campbell   | Yea |
| Mun. of South Bruce      | Carl Zettel     | Nay |
| Twp. of Southgate        | Ralph Winslade  | Yea |
| Mun. of Wellington North | Iain Forbes     | Yea |
| Mun. of West Grey        | Dan Sullivan    | Nay |
| Mun. of West Grey        | John Bell       | Nay |

**MOTION CARRIED – 56.2677% in favour**

**MOTION #G09-30**

Moved by Anne Eadie

Seconded by Luke Charbonneau

THAT the Saugeen Valley Conservation Authority adopt the 2009 Total Budget as outlined in the document presented at the December 11, 2008 meeting and further

THAT the Authority share of the costs will be raised through general revenues, reserves, donations, general surplus and special and general levies in accordance with the Conservation Authorities Act, and further

THAT the General Manager/Secretary-Treasurer is hereby authorized to forward levy notices to the member municipalities.

**Carried**

**MOTION #G09-31**

Moved by Ralph Winslade

Seconded by Dan Sullivan

THAT the Authority carry a borrowing maximum for 2009 with the Royal Bank of Canada for \$50,000.00 to facilitate the Visa Credit provided by this bank and further

THAT the signing officers be authorized to execute the required documents.

**Carried**

Ministry of Labour Inspections

A copy of Report #9a, entitled Joint Occupational Health & Safety Committee (JOHSC), is appended to the office copy of these minutes.

**MOTION #G09-32**

Moved by Peter Hambly

Seconded by Gord Campbell

THAT the staff report on the Joint Occupational Health & Safety Committee be received by the Board of Directors and further

THAT the Board of Directors approve the actions of the staff in meeting the requirements of the orders of the Ministry of Labour.

**Carried**

Planning Agreements – Update

A copy of Report #9b, entitled Planning Services Agreements – Updates, is appended to the office copy of these minutes.

Staff was instructed to receive and review the draft Agreement, as revised, by the Municipality of West Grey, the Township of Chatsworth and the Town of Hanover, which is expected to be forwarded to the Authority by February 27. If the revised Agreement is acceptable to the Authority and staff, it was suggested that a copy of this Agreement be forwarded to the Municipality of Grey Highlands for their review and possible acceptance.

The Directors would like to see this matter resolved as soon as possible and the issue will be reviewed again at the next Board of Directors meeting on March 19.

Conservation Education – New Summer Day Camp

A copy of Report #9c, entitled New Summer Day Camp, is appended to the office copy of these minutes.

Cell Phones – Update

A copy of Report #9d, entitled Cell Phone Package Cost Analysis, is appended to the office copy of these minutes.

**MOTION #G09-33**

Moved by Peter Hambly

Seconded by Carl Zettel

THAT the provision of cellular phone service be awarded to TELUS, based on their proposal dated March 28, 2008.

**Carried**

10. OTHER BUSINESS

There being no further business, the meeting adjourned at 4:07pm on motion of Peter Hambly.

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Doug Freiburger  
Chair

Bonnie Sherman  
Executive Secretary